

**MEETING MINUTES
Of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
January 6, 2015**

Present:	Mayor:	Ronald G. Harting
	Trustee	Robert Bennett Eileen Shelp-Olmstead Thomas M. Skinner Robert E. West
	Clerk/Treasurer:	Patricia L. Harting
	Streets & Water Suptdnt:	David M. Decker
	Code Enforcement:	Gary Post
	Attendees:	2

Call to Order: **Time:** 7:00 P.M.
 By: Mayor Ron Harting

Pledge of Allegiance

Welcome

Public Comment - Tom Frye from 11 Elm Street was present to discuss neighborhood safety. We have 3 sex offenders within the village. He gave the board members a copy of the three people. He has done research and found that we have a law in which they are not allowed to be in the village. The mayor explained that we have tried to get them removed from the village but the County District Attorney has said he will not enforce the village laws regarding sex offenders. Ron also asked Tom to raise an issue with the DA and Trustee Skinner told him to go to the parole board. The 2nd issue Tom wants to discuss is the property at 135 Main Street and 139 Main Street. At 139 Main Street, the chimney is pulling away from the house. There are chunks of a tree on the property at the end of Tom's driveway that keeps falling off. No one has been there in a long time. Once in a while someone will show up and get a package out of the mail or off the porch and then leave. He has reported it to the police as suspicious behavior but nothing is done. The property at 135 Main Street has garbage stacked and their neighbors are starting to do the same. They are burning green wood. There are logs that have been untouched and a log splitter is there. Gary stated that he can do something about the garbage but he can't do anything about the wood.

7:30 P.M. Public Hearing for the 2015/2016 Budget - There was no public comment.

Resolution #1-2015

**RESOLUTION NO.1-2015
PROPOSED BUDGET FOR THE FISCAL YEAR
MARCH 1, 2015 – FEBRUARY 29, 2016**

BE IT RESOLVED, that the following is a true and accurate copy of the 2015-2016 Budget for the Village of Windsor, county of Broome, State of New York, and

BE IT FURTHER RESOLVED, that this Budget be adopted as set forth herein.

Motion: to accept the budget for 2015/2016

By: Robert E. West, Jr.

2nd: Eileen Shelp-Olmstead

Vote: AYE - Mayor Ronald G. Harting

AYE - Trustee Robert J. Bennett

AYE - Trustee Eileen Shelp-Olmstead

AYE - Trustee Thomas M. Skinner

AYE - Trustee Robert E. West, Jr

Resolution effective January 6, 2015

**VILLAGE OF WINDSOR
BUDGET 2015/2016
APPROPRIATIONS**

GOV'T SUPPORT

LEGISLATIVE - TRUSTEES

PERSONNEL SERVICES A1010.1 \$ 8,000.00

CONTRACTUAL EXPENSE A1010.4 \$ 200.00

TOTAL LEGISLATIVE \$ 8,200.00

EXECUTIVE MAYOR

PERSONNEL SERVICES A1210.1 \$ 4,000.00

A1210.4 \$ 400.00

TOTAL EXECUTIVE \$ 4,400.00

FINANCE-CLERK/TREASURER

PERSONNEL SERVICES A1325.1 \$ 34,234.20

MEETING SALARY A1325.3 \$ 850.00

EXPENSES A1325.4 \$ 1,000.00

DEPUTY CLERK/TREASURER A1326.1 \$ 8,669.70

TOTAL FINANCE \$ 44,753.90

STAFF

ATTORNEY A1420.4 \$ 15,000.00

GRANT WRITER A1430.4 \$ 3,000.00

ENGINEER A1440.4 \$ 10,000.00

TOTAL STAFF \$ 28,000.00

SHARED SERVICES

COMMUNITY HOUSE - ADMINIST. A1620.1 \$ 3,650.40

CONTRACTUAL EXPENSE A1620.4 \$ 18,000.00

OFFICE - EQUIPMENT A1621.2 \$ 2,500.00

CONTRACTUAL EXPENSE A1621.4 \$ 6,000.00

BROOME COUNTY

DATA PROCESSING A1680.4 \$ 500.00

TOTAL SHARED SERVICES \$ 30,650.40

SPECIAL ITEMS

UNALLOCATED INSURANCE A1910.4 \$ 30,000.00

DUES A1920.4 \$ 900.00

CONTINGENCY FUND A1990.4 \$ 30,000.00

TOTAL SPECIAL ITEMS \$ 60,900.00

TOTAL GOV'T SUPPORT \$ 176,904.30

PUBLIC SAFETY

SHERRIFF A3120.4

FIRE PROTECTION CONTRACT A3410.4 \$ 39,000.00

CONTRACTUAL EXPENSE A3411.4 \$ 1,000.00

SAFETY

CODE ENFORCEMENT OFFICER A3620.1 \$ 9,216.00

CONTRACTUAL EXPENSE A3620.4 \$ 1,600.00

CODE EXPENSE A3721.4 \$ 500.00

TOTAL PUBLIC SAFETY \$ 51,316.00

HEALTH-REG. VITAL STATS. A4020.4

TOTAL HEALTH

TRANSPORTATION-HIGHWAY

ADMINISTRATION A5010.1 \$ 43,804.80

OVERTIME \$ 10,000.00

MEETING SALARY	A5010.3	\$	650.00
CONTRACTUAL EXPENSE	A5110.4	\$	70,000.00
C.H.I.P.S.-PERMANENT IMPROVEMENT	A5112.4	\$	25,000.00
STREET LIGHTING	A5182.4	\$	35,000.00
SIDEWALKS	A5410.4	\$	900.00
TOTAL TRANSPORTATION		\$	185,354.80
CULTURE & RECREATION			
RECREATION			
PARK - ADMINISTRATION	A7110.1	\$	10,951.20
CONTRACTUAL	A7110.4	\$	12,500.00
POOL - ADMINISTRATION	A7140.1	\$	-
CONTRACTUAL	A7140.4	\$	400.00
DIVISION FOR YOUTH	A7310.4	\$	-
CULTURE			
MUSEUM	A7450.4	\$	2,000.00
SENIORS	A7620.4	\$	150.00
TOTAL CULTURE & RECREATION		\$	26,001.20
HOME & COMMUNITY SERVICES			
GENERAL ENVIRONMENT			
ZONING BOARD	A8010.4	\$	150.00
PLANNING BOARD	A8020.4	\$	150.00
SANITATION			
REFUSE CONTRACT	A8160.4	\$	50,479.20
CLEANUP DAY	A8161.4	\$	2,000.00
WATER			
ADMINISTRATION	A8310.1	\$	18,405.40
OVERTIME		\$	5,000.00
SERVICES	A8350.4	\$	65,500.00
BILLING EXPENSES	A8351.3	\$	1,000.00
COMMUNITY BEAUTIFICATION	A8510.4	\$	1,000.00
SHADE TREES - CUT	A8560.4	\$	3,000.00
SHADE TREES - PLANTED	A8561.4	\$	600.00
TOTAL HOME & COMMUNITY SERVICES		\$	147,284.60
EMPLOYEE BENEFITS			
NYS RETIREMENT	A9010.8	\$	24,502.00
SOCIAL SECURITY	A9030.8	\$	11,928.78
WORKER'S COMPENSATION	A9040.8	\$	22,500.00
DISABILITY INSURANCE	A9055.8	\$	800.00
HOSPITAL & MEDICAL INSURANCE	A9060.8	\$	29,016.39
TOTAL EMPLOYEE BENEFITS		\$	88,747.17
DEBT SERVICE			
SPECIAL ASSESSMENT - B.A.N.	A9730.6	\$	5,000.00
PRINCIPAL			
SPECIAL ASSESSMENT - B.A.N.	A9730.7	\$	350.00
INTEREST			
TOTAL DEBT SERVICE		\$	5,350.00
TOTAL APPROPRIATIONS		\$	680,958.07

ESTIMATED REVENUES

TAX ITEMS			
SPECIAL ASSESSMENT	A1030	\$	5,350.00
P.I.L.O.T. - S.E.P.P.	A1080	\$	8,100.00
INTEREST & PENALTIES - TAXES	A1090	\$	3,500.00
INTEREST & PEN - S/A	A1091		-
TOTAL TAX ITEMS		\$	16,950.00
NOT-PROPERTY TAX			
BC SALES TAX	A1120	\$	180,000.00
FRAMCJOSES	A1170	\$	8,000.00
TOTAL NON-PROPERTY TAX		\$	188,000.00
DEPARTMENTAL INCOME			

GENERAL GOVERNMENT			
CLERK FEES	A1255	\$	50.00
TOTAL GENERAL GOVERNMENT INCOME		\$	50.00
PUBLIC SAFETY			
FIRE STATION	A1540	\$	1.00
PUBLIC WORK CHARGES	A1710	\$	-
TOTAL PUBLIC SAFETY		\$	1.00
CULTURE & RECREATION			
PARK & POOL CHARGES	A2001	\$	
TOTAL CULTURAL & COMMUNITY SERVICES			
HOME & COMMUNITY SERVICES		\$	
METERED WATER CHARGES	A2140	\$	100,000.00
UNMETERED WATER CHARGES	A2142	\$	500.00
WATER CHARGES	A2144	\$	-
WATER - INTEREST & PENALTIES	A2148	\$	5,000.00
COMMUNITY HOUSE	A2189	\$	800.00
TOTAL HOME & COMMUNITY		\$	106,300.00
TOTAL DEPARTMENTAL INCOME		\$	311,301.00
INTERGOVERNMENTAL CHARGES			
CULTURE & RECREATION			
PARK USER FEE	A2350	\$	5,000.00
TOTAL CULTURE & RECREATION		\$	5,000.00
USE OF MONEY			
INTEREST EARNINGS	A2401	\$	50.00
TOTAL USE OF MONEY		\$	50.00
LICENSES AND PERMITS			
BUILDING PERMITS	A2555	\$	100.00
JUNK CAR PERMITS	A2590	\$	-
TOTAL LICENSES AND PERMITS		\$	100.00
FINES & FORFEITURES			
JUSTICE FEES	A2610	\$	-
TOTAL FINES & FORFEITURES			
SALE OF PROPERTY			
CENTENNIAL SALES	A2655	\$	-
EQUIPMENT SALES	A2665	\$	-
INSURANCE RECOVERIES	A2680	\$	-
TOTAL SALE OF PROPERTY		\$	-
MISCELLANEOUS			
MISCELLANEOUS	A2770	\$	-
TOTAL MISCELLANEOUS		\$	-
TOTAL INTERGOVERNMENTAL CHARGES		\$	5,150.00
STATE AID			
GENERAL GOVERNMENT			
PER CAPITA	A3001	\$	8,000.00
MORTGAGE TAX	A3005	\$	2,000.00
STAR	A3040	\$	
TOTAL GENERAL GOVERNMENT		\$	10,000.00
TRANSPORTATION			
HIGHWAY AID - C.H.I.P.S.	A3501	\$	25,000.00
TOTAL TRANSPORTATION		\$	25,000.00
CULTURE & RECREATION			
YOUTH PROGRAM - LIFEGUARDS	A3820	\$	-
YOUTH PROGRAM - LIBRARY	A3821	\$	-
TOTAL CULTURE & RECREATION		\$	-
HOME & COMMUNITY SERVICE			
STATE EMERGENCY ASSISTANCE	A3960	\$	-
TOTAL HOME & COMMUNITY SERVICE		\$	-
TOTAL STATE AID		\$	35,000.00
FEDERAL AID			
HOME & COMMUNITY SERVICE			
FEDERAL EMERGENCT ASSISTANCE	A4960	\$	-

TOTAL FEDERAL AID	\$ -
GRAND TOTAL ESTIMATED REVENUE	\$ 351,451.00
APPROP.CASH SURPLUS	\$ 62,300.00
BALANCE OF APPROPRIATIONS TO BE RAISED BY TAXES	\$ 267,207.07
TAXABLE VALUATION	\$ 22,508.096
VILLAGE TAX RATE	11.871598

SCHEDULE OF WAGES & SALARIES

MAYOR / YR	1	\$ 4,000.00
TRUSTEES \$2,000 EA/YR	4	\$ 8,000.00
STREETS & WATER SUPERINTENDENT	1	\$ 47,008.00
ASSISTANT STS & WTR SUPERINTENDENT	1	\$ 26,000.00
CLERK / TREASURER	1	\$ 38,038.00
DEPUTY CLERK/TREASURER	1	\$ 8,669.70
CODE ENFORCEMENT	1	\$ 9,216.00
TOTAL		\$ 140,931.70

County Legislator Scott Baker was present. He will be in touch with Broome County District Attorney regarding our sex offender law. Scott discussed how the Legislature came about to give themselves a raise. Scott said he's still working on the issue of the bridge on Chestnut Street. It looks like the county may not help financially with it. Possibly the village would give that section of the road to the county. The mayor asked where to sign the paper. It was offered to Scott's predecessor. Scott will push it a little bit more. The last time the bridge was inspected was approximately 2004? Scott will reach out to Mr. Schofield to get that inspection done. On January 28th, there is a meeting for Drug Awareness at the Windsor High School. You need to register before. They anticipate up to 600 people attending.

Code Enforcement Report, Gary Post present - A report was presented. 1) Gary wrote up another violation for 21 Maple Ave. 2) He did fire inspections. He went to the Baptist Church because they had concerns about some doors. They have a few changes to make. 3) Been working with Bob McKirtich regarding 181/185 Main Street. There was an open meeting with the engineers of the developer and the Zoning Board of Appeals and Planning Board to discuss the new business that wants to buy that property. It's a small store. It's 10,000 square foot. It will be a Dollar General. The ZBA is looking at barricades and signage. We may have to look at our parking regulations. Nathan from Coughlin & Gerhart and the developer were present to answer any questions. 4) There will be a new redemption center going in at 23 Main Street. 5) We went to court on 31st for 23 Academy Street.

Streets Report, David Decker present - 1) Had to take the spreader in to be worked on. The spinner wasn't working. They worked on the central box and also replaced the bearing and spinner shaft. Now it is up and working good with no problems. 2) The CHIPS reimbursement came. 3) David found a guy stealing gas out of our tanks at 6:00 a.m. on December 3rd. He called the Sheriff's Office. Found out that the car was stolen the night before and the suspect got away. 4) Oliver's picked up the zero turn.

Water Report, David Decker present - 1) The fluoride grant was awarded. We have to order the parts. Rural Water will be billed. \$4,019.49. 2) Auto flushers price for the one he wanted. The price for one is \$2990 for each or \$2691 each if we buy two. There would be a 5' bury. Mayor Ron asked what the warranty is on the electronics. David didn't know but will find out. Possibly we could get a lower price if we bought three. We should plan on doing that in early spring, especially the one by Rob Munson's place. 3) Fixed a water leak on Lona Drive last week of 100,000 gallons a day. We will have to

repair the driveway in the summer. 4) David and the mayor are going to meet with the SRBC in Harrisburg on January 16th.

Treasurer’s Report, Patricia Harting present - 1) A report was presented. 2) We received the CHIPS money so we have to make an adjustment.

Motion: to accept the Treasurer’s Report

By: Thomas M. Skinner
2nd: Eileen Shelp-Olmstead
Vote: AYE - Mayor Ronald G. Harting
ABSENT - Trustee Robert J. Bennett
AYE - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution #2-2015

**RESOLUTION NO.2015
RESOLUTION AMENDING ANNUAL
VILLAGE BUDGET FOR 2014/2015**

WHEREAS, this Board having previously adopted annual budget for the fiscal year commencing March 1, 2014, and

WHEREAS, the State of New York Department of Transportation reflected an additional \$8,650.16 in CHIPS funds than had been entered into the Village budget,

RESOLVED that the said annual budget approved and filed as aforesaid, be amended as follows:

Estimated Revenues	A510	\$ 8,650.16	
Subsidiary Account	A3501-NYS/CHIPS		\$ 8,650.16
Estimated Appropriations	A960	\$ 8,650.16	
Subsidiary Account	A5112.4-Capital Imp.		\$ 8,650.16

THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2014.

Offered by: Robert E. West, Jr.
2nd by: Eileen Shelp-Olmstead
Vote: AYE - Mayor Ronald G. Harting
AYE - Trustee Robert J. Bennett
AYE - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West, Jr

Resolution effective January 6, 2015

Motion: to accept the Meeting Minutes of December 2, 2014

By: Eileen Shelp-Olmstead
2nd: Thomas M. Skinner
Vote: AYE - All

Motion: to accept the Meeting Minutes of December 10, 2014

By: Eileen Shelp-Olmstead

2nd: Thomas M. Skinner

Vote: AYE - All

Reports of Committees:

Code Enforcement Committee - No report

Community House Committee - As of January 1, 2015, there are 53 chairs in the dining area of the community house and 4 chairs in the library upstairs.

Fire Co Committee - No report

Parks Committee - No report

Pool Committee - No report

Streets & Water Committee - No report

Mayor's Report - 1) Coughlin & Gerhart has given us a contract with rates. Bob McKirtich will be our attorney.

Motion: for Mayor Harting to sign an agreement with Coughlin & Gerhart

By: Thomas M. Skinner

2nd: Robert E. West, Jr.

Vote: AYE - All

2) Mayor Ron and Trustee Tom worked on the cable franchise. There were 2 issues that were contentious. The first year was the length of time. We had asked for 10 years and they want 5. They took out a section referring to a report being given in a brief report. We will send it back making the franchise term to 5 years and let the other issue remain omitted. 3) On January 9th we have a meeting with Coughlin & Gerhart regarding Tim Hogan's claim. 4) We got a certificate of thanks from Larry Sanford of Human Development.

Motion: to go into Executive Session at 9:10 p.m. regarding a possible litigation matter

By: Ronald G. Harting

2nd: Eileen Shelp-Olmstead

Vote: AYE - All present

Motion: to return from Executive Session at 9:19 p.m.

By: Ronald G. Harting

2nd: Eileen Shelp-Olmstead

Vote: AYE - All

Motion: to pay bills as authorized by vouchers signed by board members

By: Thomas M. Skinner

2nd: Eileen Shelp-Olmstead

Vote: AYE - All

Motion: to adjourn at 9:20 p.m.

By: Thomas M. Skinner
2nd: Eileen Shelp-Olmstead
Vote: AYE - All

Respectfully Submitted,

Patricia L. Harting, Village Clerk / Treasurer