

**MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
January 8, 2013**

Present:	Mayor:	Ronald G. Harting
	Trustee	Robert Bennett
		Eileen Shelp-Olmstead
		Thomas M. Skinner
		Robert E. West
	Clerk/Treasurer:	Patricia L. Harting
	Streets & Water Suptdnt:	David M. Decker
	Code Enforcement:	Gary Post
	Grant Writer:	Steven Contento
	Attendees:	9

Call to Order: **Time:** 6:15 P.M.
 By: Mayor Ronald G. Harting

Pledge of Allegiance

Welcome

Public Hearing for Local Law #1-2013 - Mayor Harting discussed to the attendees what this law was about. There was no public comment.

Resolution #1-2013

**RESOLUTION NO.1-2013
ADOPTING LOCAL LAW NO.1 OF 2013**

WHEREAS, a resolution was duly adopted by the Village Board of Trustees of the Village of Windsor for a public hearing to be held by said Board at the Community House, 107 Main Street, Windsor, New York at 6:15 p.m. on Tuesday, January 8, 2013, to hear all interested parties on a proposed Local Law No.1 for 2013 authorizing a property tax levy in excess of the limit established in General Municipal Law §3-c; and

WHEREAS, notice of said public hearing was duly advertised in the Press & Sun Bulletin on January 3, 2013, and posted on the Village Clerk's Sign Board on January 2, 2013; and

WHEREAS, said public hearing was duly held at the Community House, 107 Main Street, Windsor, NY at 6:15 p.m. on January 8, 2013, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Village Board of Trustees of the Village of Windsor, after due deliberation, finds it in the best interest of the Village to adopt said Local Law,

NOW, THEREFORE, the Village Board of Trustees of the Village of Windsor hereby adopts said Local Law as Local Law No.1 of 2013, a copy of which is attached hereto and made a part hereof, and the Village Clerk be and she is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Village of Windsor, and to give due notice of the adoption of said Local law to the Secretary of State.

Offered by: Robert J. Bennett
Seconded by: Eileen Shelp-Olmstead
Vote: **AYE** - Mayor Ronald G. Harting
AYE - Trustee Eileen Shelp-Olmstead
AYE - Trustee Robert J. Bennett
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

LOCAL LAW #1-2013

Section 1. Legislative Intent

It is the intent of this local law to allow the Village of Windsor to adopt a budget for the fiscal year commencing March 1, 2013 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal §3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government's governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

Section 3. Tax Levy Limit Override

The Board of Trustees of the Village of Windsor, located in the County of Broome, is hereby authorized to adopt a budget for the fiscal year commencing March 1, 2013 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 4. Severability

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order of judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective date

This local law shall take effect immediately upon filing with the Secretary of State.

Public Hearing for the 2013/2014 Budget - The 2013-2014 budget was presented to the public. No public comment.

Resolution #2-2013

RESOLUTION NO.2-2013

BE IT RESOLVED, that the following is a true and accurate copy of the 2012/2013 Budget for the Village of Windsor, County of Broome, State of New York, and

BE IT FURTHER RESOLVED, that this Budget be adopted as set forth herein, and

Offered by: Robert J. Bennett
Seconded by: Eileen Shelp-Olmstead
Vote: **AYE** - Mayor Ronald G. Harting
AYE - Trustee Eileen Shelp-Olmstead
AYE - Trustee Robert J. Bennett
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution effective January 30, 2012

APPROPRIATIONS

GOV'T SUPPORT

LEGISLATIVE - TRUSTEES		
PERSONNEL SERVICES	A1010.1	\$ 8,000.00
CONTRACTUAL EXPENSE	A1010.4	\$ 200.00
TOTAL LEGISLATIVE		\$ 8,200.00
EXECUTIVE MAYOR		
PERSONNEL SERVICES	A1210.4	\$ 400.00
TOTAL EXECUTIVE		\$ 4,400.00
FINANCE-CLERK/TREASURER		
PERSONNEL SERVICES	A1325.1	\$ 29,158.27
MEETING SALARY	A1325.3	\$ 750.00
EXPENSES	A1325.4	\$ 1,500.00
DEPUTY CLERK/TREASURER	A1326.1	\$ 8,129.16
TOTAL FINANCE		\$ 39,537.43
STAFF		
ATTORNEY	A1420.4	\$ 10,000.00
GRANT WRITER	A1430.4	\$ 3,800.00
ENGINEER	A1440.4	\$ 2,000.00
TOTAL STAFF		\$ 15,800.00
SHARED SERVICES		
COMMUNITY HOUSE - ADMINIST.	A1620.1	\$ 3,844.88
CONTRACTUAL EXPENSE	A1620.4	\$ 14,000.00
OFFICE - EQUIPMENT	A1621.2	\$ 2,000.00
CONTRACTUAL EXPENSE	A1621.4	\$ 5,000.00
BROOME COUNTY		
DATA PROCESSING	A1680.4	\$ 500.00
TOTAL SHARED SERVICES		\$ 25,344.88
SPECIAL ITEMS		
UNALLOCATED INSURANCE	A1910.4	\$ 24,000.00
DUES	A1920.4	\$ 900.00
CONTINGENCY FUND	A1990.4	\$ 30,000.00
TOTAL SPECIAL ITEMS		\$ 54,900.00
TOTAL GOV'T SUPPORT		\$ 148,182.31
PUBLIC SAFETY		
SHERRIFF		
FIRE PROTECTION CONTRACT	A3410.4	\$ 39,000.00
CONTRACTUAL EXPENSE	A3411.4	\$ 1,500.00
SAFETY		
CODE ENFORCEMENT OFFICER	A3620.1	\$ 6,500.00
CONTRACTUAL EXPENSE	A3620.4	\$ 1,400.00
CODE EXPENSE	A3721.4	\$ 1,000.00
TOTAL PUBLIC SAFETY		\$ 49,400.00
HEALTH-REG. VITAL STATS.		
TOTAL HEALTH		
TRANSPORTATION-HIGHWAY		
ADMINISTRATION	A5010.1	\$ 46,138.56
OVERTIME		\$ 11,534.64
MEETING SALARY	A5010.3	\$ 750.00
CONTRACTUAL EXPENSE	A5110.4	\$ 45,000.00
C.H.I.P.S.-PERMANENT IMPROVEMENT	A5112.4	\$ 20,000.00
STREET LIGHTING	A5182.4	\$ 32,000.00
SIDEWALKS	A5410.4	\$ 900.00
TOTAL TRANSPORTATION		\$ 156,323.20
CULTURE & RECREATION		
RECREATION		
PARK - ADMINISTRATION	A7110.1	\$ 11,534.64
CONTRACTUAL	A7110.4	\$ 11,000.00
POOL - ADMINISTRATION	A7140.1	\$ -
CONTRACTUAL	A7140.4	\$ 500.00
DIVISION FOR YOUTH	A7310.4	\$ -

CULTURE			
SENIORS	A7620.4	\$	300.00
TOTAL CULTURE & RECREATION		\$	23,334.64
HOME & COMMUNITY SERVICES			
GENERAL ENVIRONMENT			
ZONING BOARD	A8010.4	\$	150.00
PLANNING BOARD	A8020.4	\$	150.00
SANITATION			
REFUSE CONTRACT	A8160.4	\$	50,362.86
CLEANUP DAY	A8161.4	\$	2,000.00
WATER			
ADMINISTRATION	A8310.1	\$	19,522.57
OVERTIME		\$	5,856.77
SERVICES	A8350.4	\$	65,500.00
BILLING EXPENSES	A8351.3	\$	1,000.00
COMMUNITY BEAUTIFICATION	A8510.4	\$	2,000.00
SHADE TREES - CUT	A8560.4	\$	3,000.00
SHADE TREES - PLANTED	A8561.4	\$	600.00
TOTAL HOME & COMMUNITY SERVICES		\$	150,142.20
EMPLOYEE BENEFITS			
NYS RETIREMENT	A9010.8	\$	22,302.00
SOCIAL SECURITY	A9030.8	\$	11,797.79
WORKER'S COMPENSATION	A9040.8	\$	18,000.00
DISABILITY INSURANCE	A9055.8	\$	750.00
HOSPITAL & MEDICAL INSURANCE	A9060.8	\$	34,000.00
TOTAL EMPLOYEE BENEFITS		\$	86,849.79
DEBT SERVICE			
SPECIAL ASSESSMENT - B.A.N. PRINCIPAL	A9730.6	\$	5,000.00
SPECIAL ASSESSMENT - B.A.N. INTEREST	A9730.7	\$	550.00
TOTAL DEBT SERVICE		\$	5,550.00
TOTAL APPROPRIATIONS		\$	619,782.14

ESTIMATED REVENUES

TAX ITEMS			
SPECIAL ASSESSMENT	A1030	\$	5,550.00
P.I.L.O.T. - S.E.P.P.	A1080	\$	6,750.00
INTEREST & PENALTIES - TAXES	A1090	\$	3,500.00
INTEREST & PEN - S/A	A1091		
TOTAL TAX ITEMS		\$	15,800.00
NOT-PROPERTY TAX			
BC SALES TAX	A1120	\$	180,000.00
FRAMCJOSES	A1170	\$	8,000.00
TOTAL NON-PROPERTY TAX		\$	187,000.00
DEPARTMENTAL INCOME			
GENERAL GOVERNMENT			
CLERK FEES	A1255	\$	100.00
TOTAL GENERAL GOVERNMENT INCOME		\$	100.00
PUBLIC SAFETY			
FIRE STATION	A1540	\$	1.00
PUBLIC WORK CHARGES	A1710		
TOTAL PUBLIC SAFETY		\$	1.00
CULTURE & RECREATION			
PARK & POOL CHARGES	A2001	\$	
TOTAL CULTURAL & COMMUNITY SERVICES			
HOME & COMMUNITY SERVICES		\$	
METERED WATER CHARGES	A2140	\$	100,000.00
UNMETERED WATER CHARGES	A2142	\$	1,000.00
WATER CHARGES	A2144	\$	-
WATER - INTEREST & PENALTIES	A2148	\$	3,000.00

COMMUNITY HOUSE	A2189	\$	1,000.00
TOTAL HOME & COMMUNITY		\$	105,000.00
TOTAL DEPARTMENTAL INCOME		\$	308,901.00
INTERGOVERNMENTAL CHARGES			
CULTURE & RECREATION			
PARK USER FEE	A2350	\$	5,000.00
TOTAL CULTURE & RECREATION		\$	5,000.00
USE OF MONEY			
INTEREST EARNINGS	A2401	\$	200.00
TOTAL USE OF MONEY		\$	200.00
LICENSES AND PERMITS			
BUILDING PERMITS	A2555	\$	300.00
JUNK CAR PERMITS	A2590	\$	-
TOTAL LICENSES AND PERMITS		\$	300.00
FINES & FORFEITURES			
JUSTICE FEES	A2610	\$	-
TOTAL FINES & FORFEITURES			
SALE OF PROPERTY			
CENTENNIAL SALES	A2655	\$	-
EQUIPMENT SALES	A2665	\$	-
INSURANCE RECOVERIES	A2680	\$	-
TOTAL SALE OF PROPERTY		\$	
MISCELLANEOUS			
MISCELLANEOUS	A2770	\$	
TOTAL MISCELLANEOUS		\$	
TOTAL INTERGOVERNMENTAL CHARGES		\$	5,500.00
STATE AID			
GENERAL GOVERNMENT			
PER CAPITA	A3001	\$	8,000.00
MORTGAGE TAX	A3005	\$	2,000.00
STAR	A3040	\$	
TOTAL GENERAL GOVERNMENT		\$	10,000.00
TRANSPORTATION			
HIGHWAY AID - C.H.I.P.S.	A3501	\$	20,000.00
TOTAL TRANSPORTATION		\$	20,000.00
CULTURE & RECREATION			
YOUTH PROGRAM - LIFEGUARDS	A3820	\$	-
YOUTH PROGRAM - LIBRARY	A3821	\$	-
TOTAL CULTURE & RECREATION		\$	-
HOME & COMMUNITY SERVICE			
STATE EMERGENCY ASSISTANCE	A3960	\$	-
TOTAL HOME & COMMUNITY SERVICE		\$	-
TOTAL STATE AID		\$	30,000.00
FEDERAL AID			
HOME & COMMUNITY SERVICE			
FEDERAL EMERGENCT ASSISTANCE	A4960	\$	-
TOTAL FEDERAL AID		\$	-
GRAND TOTAL ESTIMATED REVENUE		\$	344,401.00
APPROP.CASH SURPLUS		\$	21,000.00
BALANCE OF APPROPRIATIONS TO BE RAISED			
BY TAXES		\$	254,381.14
TAXABLE VALUATION		\$	22,547.122
VILLAGE TAX RATE			11.282200

SCHEDULE OF WAGES & SALARIES

MAYOR / YR	1	\$ 4,000.00
TRUSTEES \$2,000 EA/YR	4	\$ 8,000.00
STREETS & WATER SUPERINTENDENT	1	\$ 43,160.00
ASSISTANT STS & WTR SUPERINTENDENT	1	\$ 33,737.60
CLERK / TREASURER	1	\$ 32,398.08
DEPUTY CLERK/TREASURER	1	\$ 9,032.40
CODE ENFORCEMENT	1	\$ 6,500.00
TOTAL		\$ 136,828.08

Public Comment - Resident John Pioch was present to see how the village meetings work. He said he has lived in the village for many years and has never been to a meeting and thought it was about time he found out how things worked.

Conrad Agency - Jim & Scott Conrad were present to address the board that there is a new business in the village. They are doing insurance on all levels. They hope to bring in more employees. They will soon be offering regular hours with some late nights and Saturdays along with a daily schedule. They have a website set up and are waiting for the ok from the state to launch it. Trustee Bennett said it was great that local guys have invested back into the community. Trustee Shelp-Olmstead asked if they have the old latte machine. Jim stated that he wished they had because he makes terrible coffee. Mayor Harting stated that he liked the new sign and asked if parking was going to be a problem. Jim stated that most of his work will be by appointment and they won't be having a lot of people in their office at one time. So parking isn't an issue for them.

5K Run - Sally Forbidussi would like to have a 5K run on May 18th to support Huntington's Disease. She would like to start in Klumpp Park and end in Klumpp Park. She hasn't finalized a route yet. She was instructed to contact Youth Director Bob Crowley as to what is going on down at the park that day. Trustee Skinner and Trustee Bennett have volunteered to help with working on the route. The Lion's Club has offered to help and there have been several donations. Sally was given the go ahead.

Safe Routes to School Grant - Tom Murphy was present to talk to the board about the status of the grant that we just received. We are now on step 13 out of 27 steps. Before we can go further, the state has internal research to do before we can start the project. They have to work with the federal government to get the funds set up. The state should be sending us a contract which goes back and forth and when they have released the contract, we then have 5 years to finish the project. They will schedule a kick-off meeting in the next few months. Tom would like to do a press release for the paper if the mayor approves of it. Mayor Harting stated that would be a fine thing to do and please proceed.

Grant Writer Report - Steve Contento was not able to attend the meeting. He is working on the shared services grant, the NYSERDA grant and also the grant with the fire company. The fuel depot with the town is a grant that they would like to see attempted again under the shared services. Steve has requested a meeting with the mayor on Saturday.

Code Enforcement Report, Gary Post present - 1) The Emergency Mitigation Report is done. It was filed and accepted. 2) He's had several calls regarding 120 Main Street from the County Health Department. Gary did a walk through and has not been able to get in there since. He will continue to try to get in the building. 3) On 116 Main Street, he has started to draft a letter to the owner in regard to his issues. Gary stated he has the opportunity to appeal it to the zoning board through code enforcement. It also has to go through the county and the state for review so it also needs a Review 239. 4) Gary has been working on snow violations with David. 5) Terri Hasson & Bruce Benjamin were present and wanted to speak with Gary in regard to her property at 185 Main Street. Gary excused himself to speak with them in the office.

Attorney's Report - A report was submitted. Trustee Skinner said he would like to ask all the board members to sit down and write up a letter of things that they have asked for and all of them sign the letter and send it to the attorney. Clerk Harting stated that the attorney relayed to her that the requests for the changes in the law will have to be done with several local laws because they are from different chapters.

Streets Report, David Decker present - 1) Jim Austin came back to help for the village during the last snowstorm. The only incident that happened was that the wheels on the dump truck fell off. They got help from Jim Colpitts, Rocky Kohlbach and the mayor to get it back together so Jim could continue plowing. 2) Goodrich came and picked up the new kubota to put the new cab on it. 3) He's had problems with the tractor that's used for plowing snow. The chains broke and it won't shut off.

Water Report, David Decker present - 1) We have a leak but haven't been able to find it. Rural Water Association is going to come out and help look for it. On Saturday he went down to the factory because they had a leak. During the leak, David checked the water pumped and that didn't seem to be the leak. He will still keep looking. The factory fixed their leak.

7:15 P.M. - Opening of tractor bids. There were 3 bids submitted for the John Deere tractor.

- 1) Bob Baker \$686.00
- 2) Breed Farms \$1,857.57
- 3) Larry Noyes \$ 652.00

Motion: to accept the bid from Breed Farms for \$1,857.57

By: Robert J. Bennett
2nd: Eileen Shelp-Olmstead
Vote: Aye - All

First Night - Elaine Card and Sue Rambo were present to thank the village for all their support of Windsor First Night. The board thanked them for all their hard work and hope they can be of help next year. There was discussion by all people present of how great an event it was and how well attended it was and all positive stuff. There was also discussion on next years' event and lots of ideas thrown around.

Treasurer's Report, Patricia Harting present - A report was submitted. There was no comment.

Motion: to accept the Treasurer's Report

By: Thomas M. Skinner
2nd: Robert J. Bennett
Vote: Aye - All

Accept Meeting Minutes of December 4, 2012

By: Robert E. West
2nd: Eileen Shelp-Olmstead
Vote: Aye - All

Accept Meeting Minutes of December 14, 2012

By: Robert E. West
2nd: Eileen Shelp-Olmstead
Vote: Aye - All

Reports of Committees:

Code Enforcement Committee - No report

Community House Committee - No report

Fire Co Committee - No report

Parks Committee - No report

Pool Committee - No report

Streets & Water Committee - No report

Mayor's Report - The Village received a donation for \$647 from the Busfield Foundation for the railroad station.

Motion: to go into Executive Session at 7:57 p.m. to discuss a legal matter.

By: Ronald G. Harting
2nd: Thomas M. Skinner
Vote: Aye - All

Motion: to return from Executive Session at 8:20 p.m.

By: Thomas M. Skinner
2nd: Robert J. Bennett
Vote: Aye - All

Motion: to pay bills as authorized by vouchers signed by board members

By: Thomas M. Skinner
2nd: Robert J. Bennett
Vote: Aye - All

Motion: to adjourn at 8:40 P.M.

By: Robert J. Bennett
2nd: Eileen Shelp-Olmstead
Vote: Aye - All

Respectfully Submitted,

Patricia L. Harting, Village Clerk / Treasurer