

**MEETING MINUTES**  
**of the Village of Windsor, N.Y.**  
**107 Main Street**  
**Windsor, NY 13865**  
**February 6, 2018**

**Present:** Mayor: Ronald G. Harting  
Trustee: James W. Miller  
Eileen Shelp-Olmstead  
Thomas M. Skinner  
Robert E. West  
Clerk/Treasurer: Patricia L. Harting  
Streets & Water Suptdnt: David M. Decker  
Code Enforcement: Gary Post  
Attendees: 0

**Call to Order:** **Time:** 7:00 P.M.  
**By:** Mayor Ron Harting

**Pledge of Allegiance**

**Welcome**

**Public Comment** - No comments.

**Code Enforcement Report, Gary Post present** - A report was presented. 1) On January 4<sup>th</sup>, there was a ZBA & Planning Board Meeting to discuss Alex Urda's building. He wants to put an upper floor over the barber shop. The ZBA gave him permission to do so. 2) The barbershop probably won't be opening until March or April. 3) The Main Street grant has reimbursed Elaine Card's expenses and Alex's is right behind it. 4) Gary is working on County and State reports for 2017. 5) Gary received a letter from a resident on Elm Street regarding code violations. Gary, Trustee Tom and Mayor Ron walked around the village on Saturday and that was one of the properties that were mentioned to be given a violation 6) We may have legal fees for 184 Main Street and also Bridge Street.

**Attorney Report** - A report was submitted. The Village Green property paperwork has been given to the church attorney.

**Streets Report, David Decker present** - 1) We just made our 70% minimum for salt purchases. 2) Plows and all equipment have been working good. 3) Budine Tree Services will be here this month to cut trees on Elm Street and Maple Avenue. 4) A 5K Run Community Day is set for May 19<sup>th</sup>. The route has yet to be finalized but will be moving quickly. 5) David asked if we have heard back from Broome County on the Chestnut Street bridge. When County Executive Jason Garner was at our meeting a few months ago, he said we would hear back from them and there is some funding available for bridges, approximately \$250 million. There is a meeting on February 14<sup>th</sup> regarding this matter. There is also a water line exposed there also.

**Water Report, David Decker present** - 1) We repaired the service line at Mark Phillips' on Academy Street. The service line out to the main was replaced. It saved 40-80,000 gallons a day. 2) I've been working on our Annual Water Quality Report. 3) We had a couple freeze-up issues where we shut the water off and/or helped them unthaw their pipes. 4) The water department needs a new saw. Admar has it on sale from \$1200 down to \$850. He'd like to get a cart for water to help keep the dust down.

**Motion:** to purchase a saw in the amount of \$850

**By:** James W. Miller  
**2<sup>nd</sup>:** Eileen Shelp-Olmstead  
**Vote:** AYE - All

5) David hit a deer this morning and has damage to his personal truck. While his truck is being repaired, he may need a vehicle for a day or so to get to work. The board told him to use the village truck as this time of year he is out all hours of the night anyway.

**Treasurer's Report, Patricia Harting present** - A report was presented. We received the 4<sup>th</sup> quarter sales tax check.

**Motion:** to accept the Treasurer's Report

**By:** James W. Miller  
**2<sup>nd</sup>:** Eileen Shelp-Olmstead  
**Vote:** AYE - All

**Motion:** to accept the Meeting Minutes of January 2, 2018

**By:** Thomas M. Skinner  
**2<sup>nd</sup>:** Eileen Shelp-Olmstead  
**Vote:** AYE - All

**Resolution #5-2018**

**RESOLUTION NO.5-2018  
RE-LEVY OF UNPAID WATER**

**WHEREAS,** the 2017/2018 Village of Windsor water bills have not been paid in full, and

**WHEREAS,** the balance is to be re-levied on the 2018-2019 Village Tax Roll; and

**WHEREAS,** the attached is a complete list of the properties with unpaid 2017/2018 Village water bills totaling \$13,661.72.

**THEREFORE, BE IT RESOLVED,** that the above detailed amount be sent to Broome County Department of Finance for re-levy as stated.

**Offered by:** Robert E. West  
**Seconded by:** James W. Miller  
**Vote:** **AYE** - Mayor Ronald G. Harting  
**AYE** - Trustee James W. Miller  
**AYE** - Trustee Eileen Shelp-Olmstead  
**AYE** - Trustee Thomas M. Skinner  
**AYE** - Trustee Robert E. West

**Resolution effective February 6, 2018**

**Resolution #6-2018**

**RESOLUTION NO.6-2018**

**WHEREAS,** the Village workers were instructed to mow residents lawn's after proper notification to owners; and

**WHEREAS,** Village Local Law #1-2004 of the Code of the Village of Windsor, Chapter §197-3 states that such amount be charged to the owner and if not paid, a \$25.00 re-levy fee shall be added and such amount levied on to the following year Village taxes; and

**WHEREAS**, the attached is a complete list of the charges unpaid to be levied to the 2018/2019 Village taxes totaling \$544.77;

**THEREFORE, BE IT RESOLVED** that the above detailed amount be sent to Broome County Department of Finance for re-levy as stated.

**Offered by:** Robert E. West  
**2<sup>nd</sup> by:** James W. Miller  
**Vote:** **AYE** - Mayor Ronald G. Harting  
**AYE** - Trustee James W. Miller  
**AYE** - Trustee Eileen Shelp-Olmstead  
**AYE** - Trustee Thomas M. Skinner  
**AYE** - Trustee Robert E. West

**Resolution effective February 6, 2018**

**Resolution #7-2018**

**RESOLUTION NO.7-2018**

**RESOLUTION AMENDING ANNUAL  
VILLAGE BUDGET FOR 2017/2018**

**WHEREAS**, this Board having previously adopted annual budget for the fiscal year commencing March 1, 2017; and

**WHEREAS**, the Village of Windsor has entered into a contract with the New York State Main Street Grant; and

**WHEREAS**, the Village expended an amount of \$5,894.62 and was reimbursed for same amount;

**BE IT RESOLVED** that the said annual budget approved and filed as aforesaid, be amended as follows:

Estimated Revenues	A510	\$ 5,894.62
Subsidiary Account	A3789-Main Street Grant	\$ 5,894.62
Estimated Appropriations	A960	\$ 5,894.62
Subsidiary Account	A6326.4-Main Street Grant	\$ 5,894.62

**THEREFORE, BE IT RESOLVED**, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning

**Offered by:** Eileen Shelp-Olmstead  
**2<sup>nd</sup> by:** Robert E. West  
**Vote:** **AYE** - Mayor Ronald G. Harting  
**AYE** - Trustee James W. Miller  
**AYE** - Trustee Eileen Shelp-Olmstead  
**AYE** - Trustee Thomas M. Skinner  
**AYE** - Trustee Robert E. West

**Mayor's Report** - 1) There was discussion regarding the Fire Company contract. The mayor is working with the fire company to possibly have them buy diesel from the village at a cheaper cost than at the pump. The company is in discussion about possibly buying the building from the village. They would like to add on to the present building. There has been no final decision on this, as significant homework needs to be done before moving forward. David stated that possibly some of the land that the fire station buiding/parking lot are on, may be part of the park land. In that case, it can't be split off. 2) The mayor has a meeting with Senator Akshar and Youth board member David Bidwell on Thursday regarding lights at the girls softball field. 3) There is still some disagreement regarding the comp coverage for the ambulance. Mayor Ron is meeting with the village attorney tomorrow to further discuss this.

4) NYSEG is offering LED lighting. The cost should be a savings to us. We need to get our electric rep to meet with us. At the same time, we could get a light in the new parking lot. Mayor Ron told David he will send him a picture of the sign he would like at the entrance. 5) There was discussion about getting parking permits for cars in both parking lots so we know who to contact in case they need to be moved. Possibly charge a fee also. We would need to have a workshop on this in the future. 6) David stated there is still problems with the parking on Academy Street on the 1<sup>st</sup> Thursday of the month when Human Development hands out food. You can't drive down Academy Street but they have no place to park. It worked out well when it was done at the Catholic Church parking lot. 7) Trustee Tom stated that the clerk needed a new phone. Patti stated the phone she wanted was more expensive than in the past and she is willing to pay for part of the phone. After discussion, the board told Patti to get the phone and she does not have to pay anything towards it.

**Motion:** for Patti to purchase the phone

**By:** James W. Miller

**2<sup>nd</sup>:** Eileen Shelp-Olmstead

**Vote:** ABSTAIN – Mayor Ronald Harting

AYE - Trustee James W. Miller

AYE - Trustee Eileen Shelp-Olmstead

AYE - Trustee Thomas M. Skinner

AYE - Trustee Robert E. West

**Motion:** to pay bills as authorized by vouchers signed by board members

**By:** Eileen Shelp-Olmstead

**2<sup>nd</sup>:** James W. Miller

**Vote:** AYE – All

**Motion:** to adjourn at 8:46 p.m.

**By:** James W. Miller

**2<sup>nd</sup>:** Eileen Shelp-Olmstead

**Vote:** AYE - All

**Respectfully Submitted,**

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**Patricia L. Harting, Village Clerk / Treasurer**