

MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
February 7, 2017

Present: Mayor: Ronald G. Harting
Trustee: James W. Miller
Eileen Shelp-Olmstead
Thomas M. Skinner
Robert E. West
Clerk/Treasurer: Patricia L. Harting
Streets & Water Suptdnt: David M. Decker
Code Enforcement: Gary Post
Attendees: 2

Call to Order: **Time:** 6:59 P.M.
By: Mayor Ron Harting

Pledge of Allegiance

Welcome

Public Comment - 1) Deputy Clerk/Treasurer Diane Wallick addressed the board about the storage issues with the office files. Mayor Ron asked her to pick out some shelving and bring it back to us. Let's see if we can use the space up in the town hall with shelving and see where we stand. Also, there are some old flags that are in the village storage room that are starting to smell. Do you want to retire them? They aren't in the best shape. The mayor stated it would be nice to put them up for Memorial Day. Diane suggested we could hang the flags over the sidewalk instead of over the road so they won't have to be as high. 2) Lawrence Hurd came at the end of the meeting to complain about no sign being on East Windsor Road to prohibit dumping. Someone dumped 20 tires in his wooded area. David stated he would put the sign up tomorrow.

Code Enforcement Report, Gary Post present - A report was presented. 1) The new house at 27 Maple finally got the foundation straightened out. Gary will meet with the contractor tomorrow to get the stairs and sheet rocking done. The bank is anxious to get this done. 2) The house at 29 Maple Avenue is now vacant and unsecured. Gary has the contact information and will contact the mortgage company to have them secure it. 3) Still working on the Dollar General a little bit. They have one issue yet to tighten up. They are running on a temporary COC until it's finished. 4) Broome County's end of year report has gone in. The state reports are finished also. 5) We don't have much else going on other than the Main Street Grant program gearing up.

Attorney Report - A report was submitted.

Streets Report, David Decker present - 1) It's been a busy month with snow removal. Everything is working good. We have had no issues. 2) We have met our 75% requirement for salt this year. We will likely go over our tonnage. 3) On the Community House door, do you want a wooden or a metal door? They said wooden. David will call George and tell him we want it done as soon as possible. He will also have him look at the spot on the floor where it is sinking. 4) The CO and smoke alarms are in the community house. 5) Have filled a bunch of potholes and this weather just means more so we will continue as weather warrants. 6) Finalizing SRTS with Chris Durdon from the school.

Water Report, David Decker present - 1) It's been pretty quiet. No leaks. 2) Installed a few meters. Need to order some more. 3) Eric needs his lab certificate still before he can take his class D license. The next one is April 19th, it corresponds with his class II B license he needs. I signed him up for that so hopefully he will have everything done for both by June. The class is from April 17th through the 21st in Cortland. It is more costly going to this class compared to the home study course, but this way there's no procrastination.

Treasurer's Report, Patricia Harting present - A report was presented. 1) We received our last sales tax quarterly check. It was higher than anticipated. 2) Clerk Patti asked if we can replace the lights in the Community House dining room. The lights we have are fluorescent and some of the units are falling down. She asked if we could have LED lighting. David gave some prices depending upon what kind of light we choose.

Motion: to accept the Treasurer's Report

By: Thomas M. Skinner

2nd: Robert E. West

Vote: AYE - All

Motion: to accept the Meeting Minutes of January 3, 2017

By: Robert E. West

2nd: Thomas M. Skinner

Vote: AYE - All

Motion: to accept the Meeting Minutes of January 17, 2017

By: Robert E. West

2nd: Thomas M. Skinner

Vote: AYE - All

Resolution #2-2017

**RESOLUTION NO.2-2017
RE-LEVY OF UNPAID WATER**

WHEREAS, the 2016/2017 Village of Windsor water bills have not been paid in full, and

WHEREAS, the balance is to be re-levied on the 2017-2018 Village Tax Roll; and

WHEREAS, the attached is a complete list of the properties with unpaid 2016/2017 Village water bills totaling \$16,212.64.

THEREFORE, BE IT RESOLVED, that the above detailed amount be sent to Broome County Department of Finance for re-levy as stated.

Offered by: Eileen Shelp-Olmstead

Seconded by: James W. Miller

Vote: AYE - Mayor Ronald G. Harting

AYE - Trustee James W. Miller

AYE - Trustee Eileen Shelp-Olmstead

AYE - Trustee Thomas M. Skinner

AYE - Trustee Robert E. West

Resolution effective February 7, 2017

Resolution #3-2017

RESOLUTION NO.3-2017

WHEREAS, the Village workers were instructed to mow residents lawn's after proper notification to owners; and

WHEREAS, Village Local Law #1-2004 of the Code of the Village of Windsor, Chapter §197-3 states that such amount be charged to the owner and if not paid, a \$25.00 re-levy fee shall be added and such amount levied on to the following year Village taxes; and

WHEREAS, the attached is a complete list of the charges unpaid to be levied to the 2017/2018 Village taxes totaling \$181.74;

THEREFORE, BE IT RESOLVED that the above detailed amount be sent to Broome County Department of Finance for re-levy as stated.

Offered by: James W. Miller
2nd by: Eileen Shelp-Olmstead
Vote: AYE - All

Resolution effective February 7, 2017

Mayor's Report - 1) The DEC has started on the boat launch project. They need to get it done soon before the long-eared northern bat starts migrating again, which would be mid to end March. They wanted to do a straight shot from the road down there. They asked us to provide the culvert. We have a lot of stone piled and that will all be used. 2) The final paperwork was signed for us to have ownership for the Village Green. Hopefully by summer it will be ours. 3) We are finalizing the Safe Routes to School. Dave from the NYSDOT stated he believes he can get 100% of the funding to cover the overages that were incurred unexpectedly. 4) The mayor would like to do a work session regarding the chicken law, parking lot use at 117 Main Street, the Village Green use, and personnel policy. A date of February 16th was set for a workshop.

Motion: to go into Executive Session at 8:16 p.m. to discuss a possible litigation matter.

By: Ronald G. Harting
2nd: Thomas M. Skinner
Vote: AYE - All

Motion: to return from Executive Session at 8:33 p.m.

By: Ronald G. Harting
2nd: Thomas M. Skinner
Vote: AYE - All

Motion: to pay bills as authorized by vouchers signed by board members

By: Eileen Shelp-Olmstead
2nd: James W. Miller
Vote: AYE - All

Motion: to adjourn at 8:37 p.m.

By: James W. Miller
2nd: Eileen Shelp-Olmstead
Vote: AYE - All

Respectfully Submitted,

Patricia L. Harting, Village Clerk / Treasurer