

MEETING MINUTES
Of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
March 3, 2015

Present:	Mayor:	Ronald G. Harting
	Trustee	Robert Bennett
		Eileen Shelp-Olmstead
		Thomas M. Skinner
		Robert E. West
	Clerk/Treasurer:	Patricia L. Harting
	Streets & Water Suptdnt:	David M. Decker, excused
	Code Enforcement:	Gary Post, absent
	Attendees:	1

Call to Order: **Time:** 7:00 P.M.
 By: Mayor Ron Harting

Pledge of Allegiance

Welcome

Public Comment - Tom Frye from 11 Elm Street was present to discuss neighborhood safety and the sex offenders living in the village. He has been in contact with Officer Clapp from the Broome County Sheriff's Office. Mayor Harting stated that he has also been in contact with Officer Clapp. At this time, our Attorney has advised us to do nothing. We will wait to see what the county does about the state law in regard to sex offenders. Tom also stated that he is unhappy that the village has done nothing in regard to the properties at 135 & 139 Main Street. He was at the village meeting in January and was told the owner of 139 Main would be sent a letter of violation, in which she was, but the village has not followed through on it since then. It decreases the value of his house 11% by living next to these places. He believes that the code states that this violation is dumping and should be taken care of by the village workers. Trustee Skinner stated that the village workers cannot go on to private property to remove debris. They can only pick it up if it has been left on the edge of the road or on the sidewalk and if the trash collection on Friday doesn't pick it up. Tom stated that he has photos to prove that the debris has been there for 11 months and wants the village to enforce their law and do their job. Mayor Harting stated that if he wants, he can have a copy of all the violations sent to these two residences. Tom stated that if these issues are not resolved, he will seek legal advice and go to the local newspaper and news agencies to expose the lack of village employees doing their jobs which they are paid for. Tom read a letter to the village board, which is attached to these meeting minutes.

7:05 P.M. Public Hearing for a cable television franchise renewal agreement with Adams Cable. Trustee Shelp-Olmstead stated that Time Warner is more expensive. Mayor Harting stated that we are not exclusive to Adams but no one else has approached us.

Motion: to allow Mayor Harting to sign the 5-year agreement with Adams Cable to provide cable television to village residents.

By: Thomas M. Skinner
2nd: Robert J. Bennett
Vote: AYE - All

Code Enforcement Report - Gary was not present, due to the weather. In the last month, he has had to travel out of town to attend to an illness with his mother and then again when she passed. So there wasn't much to report.

Attorney Report - Attorney Bob McKirtich sent in a report. The board reviewed it. There were no questions.

Streets Report, David Decker not present due to a snow/ice storm in which both village workers were out plowing and salting. He did submit a report. 1) We have gone over the quantity of salt we ordered for the year. We can still purchase some if we need it. 2) We had a flat tire on the pickup during one of the storms. JF Auto put in a good plug and seal on it. So far so good. 3) The snowblower broke yesterday. Think the bearing in it went when an electric wire got caught in the auger. When we have time, we will tear it apart. If we need to, we can borrow a snowblower from the school. 4) During one of the storms, a stone flew up and hit the dump truck window and cracked it. We will replace it or repair it after winter. It flew up from another plow coming towards me. 5) The roads are taking a beating from the harsh weather. We will patch potholes when the weather permits. 6) The plow wing is here but is not installed. They need it for 2 days to put it on and we haven't had 2 days without snow or the chance of it. Will try again next week.

Water Report, David Decker not present - 1) Numerous people had frozen water lines/meters, most of which are the owner's responsibility. The Physical Therapy building froze. Paul has been running his water to prevent it from freezing. Tom Bosket's water is frozen. Paul told him to call me but Tom hasn't as of yet.

Treasurer's Report, Patricia Harting present - 1) A report was presented. 2) The clerk noted that monies will have to be moved from the water reserve to cover the costs of the SRBC bill and also money will have to be moved from the museum reserve to cover a shortage in the general budget for that line item. The donations to the museum weren't enough to cover all the expenses. The resolutions will be ready at the next board meeting. There may be a small amount of money left in streets that they had tentatively put in towards paving where all of it wasn't used. Did they want to put it in a reserve to put towards paving next year? Yes.

Motion: to accept the Treasurer's Report
By: Robert J. Bennett
2nd: Eileen Shelp-Olmstead
Vote: AYE - ALL

Resolution #5-2015

**RESOLUTION NO.5-2015
RESOLUTION AUTHORIZING THE ISSUANCE OF A
BOND ANTICIPATION NOTE FOR THE PURPOSE OF MAKING
ASSESSIBLE CAPITAL IMPROVEMENTS TO THE EXISTING
PUBLIC WATER SYSTEM OF THE VILLAGE OF WINDSOR (RENEWAL)**

WHEREAS, the Board of Trustees of the Village of Windsor, by resolution dated March 3, 2015, authorized certain assessable capital improvements to the Village's public water system; and

WHEREAS, the Board of Trustees previously authorized the issuance of bond anticipation notes in anticipation of the sale of serial bonds and the current bond anticipation note matures on March 27, 2015,

NOW, THEREFORE, BE IT RESOLVED, this 3rd day of March, 2015 by the Board of Trustees of the Village of Windsor, located in Broome County, New York, that the bond resolution dated March 3, 2015, be renewed and that the bond anticipation note dated March 28, 2014, which matures on March 27, 2015, be renewed for an additional year.

The renewal bond anticipation note shall be in the principal amount of \$7,500.00, together with interest at a rate of 4.35% per annum, shall be dated March 27, 2015 and shall mature on March 25, 2016.

Offered by: Thomas M. Skinner
2nd by: Eileen Shelp-Olmstead
Vote: **AYE** - Mayor Ronald G. Harting
AYE - Trustee Robert J. Bennett
AYE - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West, Jr

Resolution effective March 3, 2015

A copy of the B.A.N. is on file at the Village Clerk's Office.

Resolution #6-2015

**RESOLUTION NO.6-2015
BUDGET AMENDMENT FOR VILLAGE OF WINDSOR
FISCAL YEAR 2015-2016**

WHEREAS, the Village of Windsor Board of Trustees having previously adopted an annual budget for the fiscal year commencing March 1, 2015 and the Village Tax Roll reflected an amount of \$.10¢ more in taxes received than had been entered into the budget.

IT IS HEREBY RESOLVED that the said annual budget approved and filed as aforesaid, be amended as follows:

Estimated Revenues	A510	\$.10	
Subsidiary Account	A1001 – Taxes		\$.10
Estimated Appropriations	A960	\$.10	
Subsidiary Account	A1621.4 – Office Contractual		\$.10

THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2015.

Offered by: Ronald G. Harting
2nd by: Robert J. Bennett
Vote: **AYE** - Mayor Ronald G. Harting
AYE - Trustee Robert J. Bennett
AYE - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution effective March 3, 2015

Resolution #7-2015

RESOLUTION NO.7-2015

BE IT RESOLVED, that monies be transferred from the under-expended 2014/2015 Village Budget line items to the over-expended line items.

Offered by: Robert E. West
Seconded by: Thomas M. Skinner
Vote: **AYE** - Mayor Ronald G. Harting
AYE - Trustee Robert J. Bennett
AYE - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution effective March 3, 2015

Resolution #8-2015

**RESOLUTION NO.8-2015
METHOD OF COLLECTION OF SPECIAL ASSESSMENT**

BE IT RESOLVED, that the method of collection for the Special Assessment of 2015/2016 be based on the water levy consumption of each individual residence, and

BE IT RESOLVED, that the consumption is based on the October 2014 and April 2015 readings; and

BE IT RESOLVED, that the amount of assessment be divided accordingly by gallons used based on yearly consumption; and

BE IT RESOLVED, that the total amount per resident be divided equally in quarters to be paid with the water billings of 5/1/15, 8/1/15, 11/1/15 and 2/1/16; and

BE IT FURTHER RESOLVED, that the method collection for Special Assessment be as stated above.

Offered by: Robert J. Bennett
Seconded by: Eileen Shelp-Olmstead
Vote: **AYE** - Mayor Ronald G. Harting
AYE - Trustee Robert J. Bennett
AYE - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution effective March 3, 2015

Motion: to accept the Meeting Minutes of February 3, 2015

By: Ronald G. Harting
2nd: Robert E. West
Vote: **AYE** - All

Reports of Committees:

Code Enforcement Committee - No report

Community House Committee - No report.

Fire Co Committee - No report

Parks Committee - No report

Pool Committee - No report

Streets & Water Committee - No report

Mayor's Report - 1) The museum received their 501 (c)(3) status. 2) The attorney presented us with 2 local laws. One is in regard to changing the off-street parking requirements. The second one is for signs in commercial, industrial and transition districts. We need to have a work session to discuss these 2 items before we set up a public hearing.

Motion: to have a Village Work Session on Wednesday, March 11, 2015 at 6:00 p.m. at the Village Office.

By: Ronald G. Harting
2nd: Thomas M. Skinner
Vote: AYE - All

3) We need to set up a public hearing for the fire company contract for 2015/2016.

Motion: to have a Public Hearing on the Fire Protection Contract on Tuesday, April 7, 2015 at 7:15 p.m. at the Community House.

By: Ronald G. Harting
2nd: Robert E. West
Vote: AYE - All

4) The Fire Company presented the village board with paperwork whereas they are becoming a 501(c)(3) and needs the village to have a public hearing on this item. After looking over the paperwork, there were a few errors on the resolution in reference to the village so the clerk will make those changes and let the village attorney know of them. This will then be discussed at the village work session on March 11, 2015. 5) George Hull gave the village a quote of \$982 to put up the 2 ceilings in the museum, which includes labor and materials. The mayor asked permission for the supplies to be purchased by the village through Colwell's but have the museum committee pay for the labor.

Motion: to pay up to \$500 for materials for ceiling repairs at the museum/railroad station

By: Eileen Shelp-Olmstead
2nd: Thomas M. Skinner
Vote: AYE - All

Motion: to go into Executive Session at 8:55 p.m. regarding a possible litigation matter

By: Ronald G. Harting
2nd: Thomas M. Skinner
Vote: AYE - All

Motion: to return from Executive Session at 9:00 p.m.

By: Ronald G. Harting
2nd: Eileen Shelp-Olmstead
Vote: AYE - All

Motion: to pay bills as authorized by vouchers signed by board members

By: Robert J. Bennett
2nd: Eileen Shelp-Olmstead
Vote: AYE - All

Motion: to adjourn at 9:02 p.m.

By: Ronald G. Harting

2nd: Robert E. West

Vote: AYE - All

Respectfully Submitted,

Patricia L. Harting, Village Clerk / Treasurer