

**WORKSHOP
MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
March 19, 2013**

Present:	Mayor:	Ronald G. Harting
	Trustee	Robert Bennett Eileen Shelp-Olmstead Thomas M. Skinner Robert E. West
	Clerk/Treasurer:	Patricia L. Harting
	Streets/Water Superintend:	David M. Decker
	Code Enforcement Officer:	Gary Post
	Attendees:	1

Call to Order: Time: 6:30 P.M.
By: Mayor Ronald G. Harting

Job Position - Replacing Dan's position in the Streets & Water Department was discussed. It was discussed at length about the money that has been saved by not filling that position since October. If we continued with only a part-time employee, there would be savings because we wouldn't have insurance expense and would save on the hours worked. David feels the money saved would be enough to pave Chestnut Street. He talked to the County Highway and they don't plan on doing work over there for at least three years. It would take a minimum of 2 years for the part-time person to get their water requirements to get a license. Superintendent Decker stated that because we belong to New York Rural Water Association, we could have them come out to do the daily tests if he was on vacation or sick. It wouldn't cost us anything. Trustee Skinner asked if we could do an inter-municipal agreement with another town that has water. Trustee West asked what the OSHA requirements are for having just one person on the job. Is it a safety issue? Do we have to pay Worker's Comp on the part time employee? What do they have to say about one full-time employee. There was discussion about if the work would get done with one part-time or even 2 part-time workers. Would all the work need to get done and would we still have the same level of work done. After a very lengthy discussion of pros and cons, the board members decided, mostly because of safety issues, they felt they need to hire a full-time worker. The board worked up a notice for the paper stating they had to have a clean driver's license, be able to pass a drug test, able to lift up to 80# repetitively, must demonstrate manual dexterity, work under the direction of the Public Works Superintendent. It will also state that it is full-time with hours listed, must be flexible to work overtime for seasonal and emergency conditions, must have a high school or equivalent diploma needed and will be required to perform a variety of tasks in connection with the maintenance and repair of Village streets, parks and water department in a village. They will work on a personnel policy prior to hiring someone.

Motion: to hire a full-time worker with a starting pay of \$12.00, after 3 months gave an additional .25¢ an hour, after another 3 months, give an additional .25¢ an hour with the option to extend the 3 month and 6 month probation period an additional 6 months.

By: Robert J. Bennett
2nd: Thomas M. Skinner
Vote: AYE - All

Fire Contract - Attorney Beth Westfall revised the fire company contract due to the fact that we no longer pay them for ambulance service. The board members also made a couple revisions. They would like to be notified by the fire company on a monthly basis of any additions and deletions to its roll of active members. A public hearing has been set up for approval of the fire contract at our next regular scheduled meeting in April. Mayor Harting and Trustee Shelp-Olmstead will be meeting with the fire company to go over these changes before then.

Village Green - The Attorney has been working with a lawyer hired by the Presbyterian Church to make necessary changes on the MOU with the church for the Village Green. The sentence was added, "This MOU shall be binding on the successors and/or assigns of both parties".

Motion: to concur with the changes in the Memorandum of Understanding between the Village of Windsor and the Windsor Presbyterian Church

By: Robert J. Bennett
2nd: Robert E. West
AYE - All

ZBA and Planning Board Training - Attorney Beth Westfall would like to hold a training class for all Zoning Board of Appeals and Planning Board members on Thursday, April 18th at 6:00 p.m.

Motion: to have Beth doing a training session for the Zoning Board of Appeals Board and the Planning Board on April 18th at 6:00

By: Robert E. West
2nd: Robert J. Bennett
Vote: AYE - All

Motion: to adjourn at 9:20 p.m.

By: Robert J. Bennett
2nd: Eileen Shelp-Olmstead
Vote: Aye - All

Respectfully Submitted,

Patricia L. Harting, Village Clerk / Treasurer