

**MEETING MINUTES  
of the Village of Windsor, N.Y.  
107 Main Street  
Windsor, NY 13865  
June 4, 2013**

<b>Present:</b>	Mayor:	Ronald G. Harting
	Trustee	Robert Bennett
		Eileen Shelp-Olmstead
		Thomas M. Skinner
		Robert E. West
	Clerk/Treasurer:	Patricia L. Harting
	Streets & Water Suptdnt:	David M. Decker
	Code Enforcement:	Gary Post
	Grant Writer:	Steven Contento
	Attendees:	4

**Call to Order:**      **Time:** 7:00 P.M.  
                          **By:** Mayor Ronald G. Harting

**Pledge of Allegiance**

**Welcome**

**Public Hearing** - There was no public discussion.

**Resolution #21-2013**

**RESOLUTION NO.21-2013**

**ADOPTING LOCAL LAW NO.2 OF 2013  
AMENDING §188-16 OF THE VILLAGE CODE**

**WHEREAS**, a resolution was duly adopted by the Village Board of Trustees of the Village of Windsor for a public hearing to be held by said Board at the Community House, 107 Main Street, Windsor, New York, at 7 p.m. on Tuesday, June 4, 2013, to hear all interested parties on a proposed Local Law No.2 for 2013 entitled "A Local Law Amending Chapter 188 "Vehicles and Traffic:" of the Village Code;" and

**WHEREAS**, notice of said public hearing was duly advertised in the Windsor Standard, the official newspaper of the Village, on May 4, 2013, and was posted on the Village Clerk's sign board and on the Village's website; and

**WHEREAS**, said public hearing was duly held at the Community House, 107 Main Street, Windsor, NY at 7 p.m. on June 4, 2013, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

**WHEREAS**, the Village Board of Trustees of the Village of Windsor, after due deliberation, finds it in the best interest of the Village to adopt said Local Law No.2 of 2013,

**NOW, THEREFORE**, the Village Board of Trustees of the Village of Windsor hereby adopts said Local Law as Local Law No.2 of 2013, a copy of which is attached hereto and made a part hereof, and the Village Clerk be and she is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Village of Windsor, and to give due notice of the adoption of said Local Law to the Secretary of State.

**Motion:**            Robert E. West

**By:** Thomas M. Skinner  
**Vote:** **AYE** - Mayor Ronald G. Harting  
**AYE** - Trustee Robert J. Bennett  
**AYE** - Trustee Eileen Shelp-Olmstead  
**AYE** - Trustee Thomas M. Skinner  
**AYE** - Trustee Robert E. West

**Resolution effective June 4, 2013**

**LOCAL LAW #2-2013**

Article III, "Parking, Standing, and Stopping of Chapter 188, "Vehicles and Traffic," Section 188-16 and Schedule X (§188-44) of the Code of the Village of Windsor shall be amended as follows:

The following shall be added to §188-44, Schedule X: "Parking Prohibited at All Times."

Name of Street	Side	Location
Church Street	North	East from Dewey Road for 75 feet
Church Street	South	East from Dewey Road for 75 feet
Church Street	West	Chapel Street to Dewey Road
Dewey Road	East/West	Church Street to College Avenue

**Public Comment** - 1) Rob Munson from Bridge Street was in to tell the board that the truck that is parked on their property is runs all the time and is so low that he cannot sleep. This has been going on for a long time and he just can't take it anymore. He would like a sign to try to slow the driver's down. David said he will order some 'children at play' signs. Rob stated that the State Police stated that if they lowered the speed limit, they would be able to ticket speeding drivers.

**Code Enforcement Report, Gary Post present** - 1) There had been a Planning Board and a ZBA Meeting this past week regarding 116 Main Street. The Planning Board recommended the ZBA to deny the use variance. The ZBA Board wanted more information from the owner. A decision was delayed till they meet on June 13<sup>th</sup>. At the same time, they will be holding a Public Hearing for the use variance request for 185 Main Street. On June 11<sup>th</sup>, the Planning Board will be meeting to make a recommendation to the ZBA regarding 185 Main Street. Broome County returned the 239 required for the public hearing for 185 Main Street. 2) The Methodist Church started the new garage on Academy Street. They have a building permit. 3) Trustee Shelp-Olmstead asked what the difference was between a use variance and a re-zoning. Beth described what each one is. As also did Gary.

**Attorney's Report, Beth Westfall present** - 1) Beth wanted to discuss with the Board about the Road Use Permit that she had put together. Broome County is willing to pay Delta for the cost if every municipality signs in on this. If the municipality was to pay for this by themselves, it would cost about \$8,000. Beth has been working with Delta Engineers for approximately 2 or more years to come up with this road use permit. It is not targeted only for gas traffic, it would be for all heavy truck traffic and how often they use it along with the weight. The only additional costs that Beth could foresee would be extra work and time for David. Beth favors this.

**Motion:** to move forward with the Road Use Permit

**By:** Thomas M. Skinner  
**2<sup>nd</sup>:** Robert J. Bennett  
**Vote:** AYE - All

2) Trustee Skinner asked Beth if we can adopt a local law in regard to amplified music after a certain time. Right now, there is a place that is playing live music until well in the

early morning hours. Beth asked if he was referring to one place in particular and Tom stated there is a place that is partly in the village but it would also be good for concerts, parties and other loud music. Beth said she has a couple drafts that she can bring back to the board by the next meeting. 3) She was working on changes to Chapter 67 on building code and property maintenance. We had to adopt the state law so we don't need to have Chapter 67 in our code book. The only thing that is currently was in our code that we need to adopt is that it allows the Code Enforcement Officer to live outside of the Village.

**Streets Report, David Decker present** - 1) David got prices from Broome Bituminous for paving. We will be getting approximately \$24,500.

**Motion:** to pave Chestnut Street at a cost of \$29,820.45

**By:** Robert E. West  
**2<sup>nd</sup>:** Robert J. Bennett  
**Vote:** AYE - All

2) The new zero-turn is in. It's working great. 3) David and the mayor had a meeting with the Safe Routes to School and things are progressing. 4) Matt started working 2 weeks ago. David introduced him.

**Water Report, David Decker present** - 1) They had the health inspection for the year. There were only a couple small issues. The usual inspector, Dale, is retiring after this year so he brought the new guys who is a hydrologist. He may be helpful to us when it comes to dealing with the SRBC. They would like to see an agreement with another municipality or someone with a water license as a back-up until Matthew gets his license. Dale stated that he may be able to help out as a back-up. 2) David has been selling water to Suitko for the road work. Craig Terrell has also been purchasing water.

**Treasurer's Report, Patricia Harting present** - A report was presented. There was a question as to the additional expenses on the Keystone Associates bill.

**Motion:** to accept the Treasurer's Report

**By:** Robert E. West  
**2<sup>nd</sup>:** Eileen Shelp-Olmstead  
**Vote:** AYE - All

**Resolution #19-2013** - A public meeting will need to be held. Elaine Miller would like to schedule it for Thursday, June 20<sup>th</sup>.

#### **RESOLUTION NO.19-2013**

#### **A RESOLUTION OF THE VILLAGE OF WINDSOR AUTHORIZING AN APPLCIATION TO THE NYS OFFICE OF COMMUNITY RENEWAL FOR GRANT FUNDS IN PARTNERSHIP WITH BROOME COUNTY UNDER THE NEW YORK MAIN STREET GRANT PROGRAM**

**WHEREAS**, the Board of Trustee of the Village of Windsor, located in the Town of Windsor, Broome County, New York, wishes to apply in partnership with Broome County (with Broome County as the lead agency) for funds under the New York Main Street Program in an amount up to and including \$250,000, and

**WHEREAS**, the redevelopment of commercial residential properties is a goal of the Village of Windsor in Broome County, New York, and that buildings whose physical condition may contribute to neighborhood blight or is in need of exterior façade improvement and will be considered for funding, and

**WHEREAS**, the Village Board of Trustees of the Village of Windsor, duly convened at a regular meeting hereby does;

**RESOLVE** that the village of Windsor and Broome County application to NYS under the MAIN STREET GRANT PROGRAM is in the best interest of the residents of the Village of Windsor and will facilitate the capital improvement of commercial buildings in the central business district of our community, and

**BE IT FURTHER RESOLVED**, that the Mayor of the Village of Windsor is hereby authorized and empowered to cooperate with and act as a co-applicant with Broome County and execute all necessary documentation required to submit an application to the New York State program for the downtown business district;

**AND IT IS FURTHER RESOLVED**, that such other Village Officials are authorized to take such additional and further action as is necessary to implement this Resolution.

**Motion:** Robert E. West  
**By:** Eileen Shelp-Olmstead  
**Vote:** **AYE** - Mayor Ronald G. Harting  
**AYE** - Trustee Robert J. Bennett  
**AYE** - Trustee Eileen Shelp-Olmstead  
**AYE** - Trustee Thomas M. Skinner  
**AYE** - Trustee Robert E. West

**Resolution effective June 4, 2013**

**Resolution #20-2013**

#### **RESOLUTION NO.20-2013**

##### **SAFE ROUTES TO SCHOOL PEDESTRIAN IMPROVEMENTS**

**WHEREAS**, a Project for the Safe Routes to School Pedestrian Improvements, P.I.N.9830.10 (the Project”) is eligible for 100% Federal Funding under Title 23 U.S. Code, as amended, with no apportionment of project costs to the State or Local municipalities; and

**WHEREAS**, the Village of Windsor desires to advance the Project by authorizing the New York State Department of Transportation to progress, on its behalf, the Preliminary Engineering work.

**NOW, WHEREAS**, the Village of Windsor Board, duly convened does

**HEREBY RESOLVE**, the Village of Windsor Board of Trustees hereby approves the above-subject project; and

**IT IS HEREBY FURTHER RESOLVED**, that the Village of Windsor Board hereby authorizes the State of New York, by and through the New York State Department of Transportation, to progress on its behalf, the Preliminary Engineering work under PIN 9830.10; and

**IT IS FURTHER RESOLVED**, that the Board of Trustees of the Village of Winsor be and is hereby authorized to execute all necessary Agreements on behalf of the Village of Windsor with the New York State Department of Transportation in connection with the advancement or approval of the Project, and;

**IT IS FURTHER RESOLVED**, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and

**IT IS FURTHER RESOLVED**, this Resolution shall take effect immediately.

**Motion:** Robert E. West  
**By:** Robert J. Bennett  
**Vote:** **AYE** - Mayor Ronald G. Harting  
**AYE** - Trustee Robert J. Bennett  
**AYE** - Trustee Eileen Shelp-Olmstead  
**AYE** - Trustee Thomas M. Skinner  
**AYE** - Trustee Robert E. West

**Resolution effective June 4, 2013**

**Accept meeting minutes of April 30, 2013**

**By:** Robert J. Bennett  
**2<sup>nd</sup>:** Thomas M. Skinner  
**Vote:** AYE - All

**Accept meeting minutes of May 3, 2013**

**By:** Robert J. Bennett  
**2<sup>nd</sup>:** Thomas M. Skinner  
**Vote:** AYE - All

**Accept meeting minutes of May 7, 2013**

**By:** Robert J. Bennett  
**2<sup>nd</sup>:** Thomas M. Skinner  
**Vote:** AYE - All

**Reports of Committees:**

**Code Enforcement Committee - No report**

**Community House Committee** - Trustee West got a quote from Bucket O'Brushes. He submitted a cost of \$1,850.00 to paint the back of the Community House. There was another painter contacted for a price but at the last minute he decided not to give a quote. Resident Rob Munson was present and he is a contractor also. Rob will be contacted for a quote when we ask for quotes on the other sides of the building. We are unable to put the money up out front because of state regulations, so if we decide to go with Bucket O'Brushes, the clerk will have to contact him to see if we could purchase the supplies. Resident Paul Dillingham spoke with David and he would also like to put in a quote. David will talk with Paul before we make a final decision.

**Fire Co Committee - No report**

**Parks Committee - No report**

**Pool Committee - No report**

**Streets & Water Committee** - There is a grant from the State Department of Transportation on a Main Street improvement. Mark Bowers said he would be willing to help us out by looking over the grant and cleaning it up for us. They agree that it is something that we should look into but some questions need to be answered from the county. The deadline is August 16<sup>th</sup>. It was suggested that possibly we pay someone to work on this grant, as we have grant money contractual that we won't be paying out this year. We could use this money for possibly Alex Urda to follow through on this grant. Trustee Skinner stated it is a small amount to put out, to have Alex pursue this, and it has such a high reward if we do get the grant.

**Waterfront Access** - Frank Evangelisti from Broome County Planning has been speaking with the Mayor regarding the project. The DEC is looking for a place to put in a boat access somewhere so we're hoping they will select our access. The mayor spoke with Dave Lemmon from the DEC and things are hopeful that we will get help with this and possibly do the work.

**Motion:** to move forward with the TEP grant and supporting Alex in putting this grant together.

**By:** Thomas M. Skinner  
**2<sup>nd</sup>:** Eileen Shelp-Olmstead  
**Vote:** AYE - All

**Motion:** to pay bills as authorized by vouchers signed by board members

**By:** Robert J. Bennett  
**2<sup>nd</sup>:** Eileen Shelp-Olmstead  
**Vote:** Aye - All

**Motion: to adjourn at 9:25 P.M.**

**By:** Eileen Shelp-Olmstead  
**2<sup>nd</sup>:** Robert E. West  
**Vote:** Aye – All

**Respectfully Submitted,**

---

**Patricia L. Harting, Village Clerk / Treasurer**