

**MEETING MINUTES  
of the Village of Windsor, N.Y.  
107 Main Street  
Windsor, NY 13865  
July 7, 2015**

<b>Present:</b>	Mayor:	Ronald G. Harting
	Trustee	Robert Bennett
		Eileen Shelp-Olmstead
		Thomas M. Skinner
		Robert E. West
	Clerk/Treasurer:	Patricia L. Harting
	Streets & Water Suptdnt:	David M. Decker
	Code Enforcement:	Gary Post
	Attendees:	3

**Call to Order:**      **Time:** 7:00 P.M.  
                         **By:** Mayor Ron Harting

**Pledge of Allegiance**

**Welcome:** to County Legislator Scott Baker and to Village residents Jack & Donna Fettinger.

**Public Comment** - 1) Jack & Donna were present because their neighbors house is a real mess. There is dog poop all over, there is a kiddie's pool full of mosquito's, there is a mattress and box springs thrown off the porch, the grass and weeds are overgrown, it smells real bad and the dogs aren't licensed. They have offered to mow the lawn and help them in anyway but they have refused all help. Donna called the woman's mother as it is the mother's parents house. Code Enforcer Gary will go by there and do a violation to them. The clerk stated the dog control officer has been notified.

**County Legislator** Scott Baker was present. He said that the county isn't going to be getting a casino but they may be getting a marijuana processing place for medicinal purposes. Scott would like to set up a meeting with the Mayor, Town Supervisor, Town of Sanford Supervisor, Hancock Supervisor and Colesville Supervisor to discuss the fire/ambulance service. Scott talked to Ray Serowick from the county about working with the Barnes Kasson ambulance to possibly help out with parts of Windsor.

**Code Enforcement Report, Gary Post present** - 1) The week of the 13<sup>th</sup>, he met with Brian who is building a house. Gary explained what all he had to do and what he needed to do. He got approval from the county for the septic. 2) Gary met with Alex regarding 106 Main Street in regard to what he needed to do to divide the place up for several businesses in there. The dance studio was moving in today. He is working on putting in an ansul system. Upstairs he will have his office and possibly a small studio apartment. There is talk about possibly doing a pottery shop and classes in the basement. 3) A contractor called in regard to 27 Maple Avenue. It's the place with the bad foundation. They wanted to know if they could put up a modular home. Yes, because the state mandates the codes for them. He has a choice of 3 options to give to the mortgage company. They can tear it down and build it again, they can try to fix the foundation or they can tear down and put in a modular but not a manufactured. 4) Coming up next week is court for 185 Main Street. There was a rumor that it was sold but someone called the office yesterday and stated they had talked to the owner that morning and the place was still for sale.

**Attorney's report** - An itemized report of their bill was presented to the board.

**Streets Report, David Decker present** - 1) We got prices from Broome Bituminous for street paving. They are as follows: South Academy Street - \$12,351.90; Gary Drive - \$4550.70; Upper Terrace Drive - \$4875.75; Castle Drive - \$13,977.15; Cresson Hill - \$5,200.80. The cost of a skid steer for milling head and operator is \$1,195/day and a power broom w/operator for \$650/day. Tack coat is \$5.50/gallon; Distributor truck w/operator \$110/hour (2 hour minimum). To mill down Academy Street would be between \$5,000 to \$8,000. In CHIPS funding we have \$29,388.65. Plus the board had put money in reserve toward street paving and in this year's budget they had put in extra money towards streets and sidewalks. After much discussion, it was decided that we need to get some prices for sidewalks and not use all the money on streets.

**Motion:** to do Academy Street – milling down 3-4” – for approximately \$23,000, Gary Drive for approximately \$6,000 and Upper Terrace Drive for \$6,000 for a cost of approximately \$35,000.

**By:** Thomas M. Skinner

**2<sup>nd</sup>:** Robert E. West

**Vote:** AYE - All

2) Budine Tree Service brought his insurance certificate. He is ready to go this month. When he is here we will have him limb the one on Elm Street also. Would also like him to look at the one on the village green by the trash bin.

**Water Report, David Decker present** - 1) Brian Williams is ready to start building his house. The tap machine is being used this week so he hopes to get it next week to put the Brian's water line in. He will also need it down at the Citgo station next week as they are putting in a new line. 2) The part he needed for the well at a cost of \$1900 is not the piece we can use. After a month of phone tag with the company representative, they did find a replacement that will work at a cost of \$1100. It is ordered. 3) David and the mayor spoke about the leak detector and decided it would be best if we were to get the leak detector but not the software because we would have to put another phone on our lines for internet.

**Motion:** to purchase the leak detector from 64 Seconds

**By:** Ronald G. Harting

**2<sup>nd</sup>:** Thomas M. Skinner

**Vote:** AYE - All

4) David's looking into different ways or places to put in the automatic flusher down by Munson's on Bridge Street. 5) Deputy Mayor asked about the pipes on Chapel Street. David is going to see if we can get someone to come out and determine how deep the lines are so we don't have to dig up the lines. 6) David asked George Hull to give him a price for the soffets. He hasn't got back to him yet. 7) The painter man has asked David if we are going to need any painting on the community house. They decided the south side really needed to be done. David will let the painter know.

**Treasurer's Report, Patricia Harting present** - 1) A report was submitted.

**Motion:** to accept the Treasurer's Report

**By:** Thomas M. Skinner

**2<sup>nd</sup>:** Eileen Shelp-Olmstead

**Vote:** AYE - All

**Resolution #20-2015**

**RESOLUTION NO.20-2015  
RESOLUTION TO REMOVE MUSEUM RESERVE FUNDS  
INTO MUSEUM ACCOUNT FISCAL YEAR 2015/2016**

**WHEREAS**, the Village Board of Trustees set up a reserve account for museum funds; and

**WHEREAS**, the Village is responsible for repair of the building and other expenses are to be paid with museum money donations; and

**WHEREAS**, Hull Construction submitted a bill in the amount of \$1,068.00, in which \$248.00 was the Village’s portion and \$820.00 was the museum’s portion;

**THEREFORE**, funds in the amount of \$820.00 need to be moved from museum reserves to cover the shortage;

**THEREFORE, BE IT RESOLVED** that the Village Board of Trustees authorize a transfer from the Museum Reserve to Museum Appropriations to be such:

Estimated Appropriations	A889	\$ 820.00	
Estimated Appropriations	A522	\$ 820.00	
Subsidiary Account	A7450.4		\$ 820.00

**THEREFORE, BE IT RESOLVED**, that said transfer hereby be adopted hereby be adopted and established for the fiscal year beginning March 1, 2015.

- Offered by:** Thomas M. Skinner
- 2<sup>nd</sup> by:** Robert J. Bennett
- Vote:** **AYE** - Mayor Ronald G. Harting
- AYE** - Trustee Robert J. Bennett
- AYE** - Trustee Eileen Shelp-Olmstead
- AYE** - Trustee Thomas M. Skinner
- AYE** - Trustee Robert E. Lee

**Resolution effective July 7, 2015.**

**Resolution #21-2015**

**RESOLUTION NO.21-2015  
CLEAN-UP DAY METAL REIMBURSEMENT**

**WHEREAS**, on May 9, 2015, the Village of Windsor held a Clean-Up Day at the park; and

**WHEREAS**, the Village of Windsor was to be reimbursed in the amount of \$269.20 from Garys–U-Pull It for metals collected.

**BE IT RESOLVED**, that said annual budget approved and filed as aforesaid, be amended as follows:

Estimated Revenues	A510	\$ 269.20	
Subsidiary Account	A2770-Miscellaneous		\$ 269.20
Estimated Appropriations	A960	\$ 269.20	
Subsidiary Account	A8161.4-Cleanup Day Expenses		\$269.20

**THEREFORE, BE IT RESOLVED**, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2015.

- Offered by:** Robert J. Bennett
- 2<sup>nd</sup> by:** Thomas M. Skinner
- Vote:** **AYE** - Mayor Ronald G. Harting
- AYE** - Trustee Robert J. Bennett
- AYE** - Trustee Eileen Shelp-Olmstead
- AYE** - Trustee Thomas M. Skinner
- AYE** - Trustee Robert E. Lee

**Resolution effective July 7, 2015**

**Resolution #22-2015**

**RESOLUTION NO.22-2015  
A RESOLUTION OF THE VILLAGE OF WINDSOR AUTHORIZING  
AN APPLICATION TO THE NYS OFFICE OF COMMUNITY  
RENEWAL FOR GRANT FUNDS UNDER THE  
NEW YORK MAIN STREET GRANT PROGRAM**

**WHEREAS**, the Board of Trustees of the Village of Windsor, located in the Town of Windsor, County of Broome, New York, wishes to apply for funds under the New York Main Street Program in an amount up to and including \$250,000, and

**WHEREAS**, the redevelopment of commercial and residential properties is a goal of the Village of Windsor in Broome County, New York, and that buildings whose physical condition may contribute to neighborhood blight or is in need of exterior façade improvement and will be considered for funding, and

**WHEREAS**, the project must maintain or restore the historic style, material and character of the building and design and detail help to protect from future deterioration, as defined in the following design guidelines attached;

**WHEREAS**, the Village Board of Trustees of the Village of Windsor, duly convened at a regular meeting hereby does;

**RESOLVE** that the Village of Windsor application to NYS under the MAIN STREET GRANT PROGRAM is in the best interest of the residents of the Village of Windsor and will facilitate the capital improvement of commercial buildings in the central business district of our community; and

**BE IT FURTHER RESOLVED**, that the Mayor of the Village of Windsor is hereby authorized and empowered to cooperate with and execute all necessary documentation required to submit an application to the New York Main Street program for the downtown business district;

**AND IT IS FURTHER RESOLVED**, that such other Village Officials are authorized to take such additional and further action as is necessary to implement this Resolution.

**Offered by:** Eileen Shelp-Olmstead  
**2<sup>nd</sup> by:** Robert J. Bennett  
**Vote:** **AYE** - Mayor Ronald G. Harting  
**AYE** - Trustee Robert J. Bennett  
**AYE** - Trustee Eileen Shelp-Olmstead  
**AYE** - Trustee Thomas M. Skinner  
**AYE** - Trustee Robert E. Lee

**Resolution effective July 7, 2015**

**Resolution #23-2015**

**RESOLUTION NO.23-2015  
RESOLUTION TO TAX CAP OVERAGE TO RESERVE ACCOUNT**

**WHEREAS**, the Village Board of Trustees did not meet the tax cap requirements; and

**WHEREAS**, the amount of revenue deferred for excess tax levy should be placed in a separate interest-bearing bank account; and

**WHEREAS**, the Treasurer will need to set up a saving bank account with NBT for the deferred tax revenue to be placed in;

**THEREFORE, BE IT RESOLVED** that the Village Board of Trustees authorize a savings account with NBT be opened in the amount of \$3828.01 with the authorization of signatures of the Clerk/Treasurer, Deputy Clerk/Treasurer, Mayor and Deputy Mayor as authorized

signatures on the account;

**AND THEREFORE**, the account will be with NBT labeled as Deferred Tax Revenue and it will be General Ledger Account A695

Estimated Deferred Tax Revenue	A695	\$ 3,828.01
Estimated Revenues	A980	\$ 3,828.01

**THEREFORE, BE IT RESOLVED**, that said transfer hereby be adopted and established for the fiscal year beginning March 1, 2015.

**Offered by:** Robert E. West

**2<sup>nd</sup> by:** Eileen Shelp-Olmstead

**Vote:** **AYE** - Mayor Ronald G. Harting

**AYE** - Trustee Robert J. Bennett

**AYE** - Trustee Eileen Shelp-Olmstead

**AYE** - Trustee Thomas M. Skinner

**AYE** - Trustee Robert E. Lee

**Resolution effective July 7, 2015**

**Motion:** to accept the Meeting Minutes of June 2, 2015

**By:** Robert E. West

**2<sup>nd</sup>:** Robert J. Bennett

**Vote:** AYE - All

**Motion:** to accept the Meeting Minutes of June 16, 2015

**By:** Robert E. West

**2<sup>nd</sup>:** Robert J. Bennett

**Vote:** AYE - All

**Reports of Committees:**

Community House Committee - No report

Fire Company Committee - No report

Streets Committee - No report

Water Committee - No report

Safety Committee - No report

Parks Committee - No report

**Mayor's Report** - 1) Leatherstocking will not be starting this year. They have not squared away their connection with the millenium pipeline.

**Motion:** to pay bills as authorized by vouchers signed by board members

**By:** Robert J. Bennett

**2<sup>nd</sup>:** Robert E. West

**Vote:** AYE - All

**Motion:** to adjourn at 8:38 p.m.

**By:** Thomas M. Skinner

**2<sup>nd</sup>:** Robert J. Bennett

**Vote:** AYE - All

**Respectfully Submitted,**

---

**Patricia L. Harting, Village Clerk / Treasurer**